Our Lady Star of the Sea Catholic Primary School
www.olsots.wa.edu.au

EMPLOYMENT VACANCY

Role: Education Assistant
Type: Part-time, 0.95 FTE
Term: Fixed-term (1 January 2027 – 31 December 2027)

Position Details:

We are seeking an inspiring, passionate, and dedicated Education Assistant to join our collaborative staff community for the 2027 school year.

We envisage that most of the focus will be in the upper primary classes.

Ideally the applicant will have experience and certification for working with students with disabilities.

Almost a full-time role, the roster will include 5 hours on Monday 8:15AM – 1:15PM then Tuesday to Friday 6 hours each day 8:15AM – 3:15PM.

About Our School:

Our Lady Star of the Sea Catholic Primary School (OLSOTS) is a vibrant, co-educational Catholic school catering for approximately 155 students from Pre-Kindy to Year 6 located on the pristine shores of the Great Australian Bight and serving a population of some 10,000 residents.

True to our identity as "**a great family school**," our size is our strength: every student is known by name, deeply valued, and provided with a genuine sense of belonging. We pride ourselves on a warm, connected community where staff, students, and parents work in authentic partnership.

Our school culture is anchored in the **Salvatorian charism**, inspired by the life and vision of Blessed Francis Jordan. We are guided by the call to use "all ways and means" to make the love, goodness, and kindness of Jesus the Saviour known through our everyday actions, relationships, and service. We offer an education marked by academic rigour, strong values, and spiritual depth - inviting our students to grow into confident, competent, and resilient young people ready to lead with integrity.

Selection Criteria:

Successful applicants will:

- Support student learning under the direction of teaching staff.
- Assist in creating a positive, inclusive, and supportive classroom environment.
- Work collaboratively with teachers and other staff.
- Provide support across a range of learning needs.
- Demonstrate flexibility, initiative, and a proactive approach.

Essential Requirements:

- Current Working with Children Check.
- Current Nationally Coordinated Criminal History Check (NCCHC), as issued by the Dept of Education.
- Capacity to support a safe and inclusive learning environment.

About You

- Demonstrate a commitment to the values and ethos of Catholic education.
- Highly desirable - Experience and/or qualifications supporting Student With Disabilities.
- Be reliable, professional, and student-centred.
- Have strong communication and interpersonal skills.
- **Be able to work collaboratively within a school environment.**

Closing Date for Applications:

Friday 6 November 2026